



ACTIVA BENEFIT SERVICES, LLC
660 Ada Drive, SE, Suite 201; Ada, Michigan 49301
Phone Number: (877) 827-1414/ or (616) 588-5340
General Fax Number (616) 588-5341

All Employees should be directed to call the Customer Service Unit		PHONE #
Customer Service Unit <ul style="list-style-type: none"> ALL CLAIM QUESTIONS Explanation of plan coverage Explanation of claims payment Verification of benefits 	CSR-tpa@activabenefits.com	(877) 827-1414 (616) 588-5340 (616) 588-5341 direct fax
The numbers below are for HR use only:		PHONE #
Eligibility and COBRA Department	Maja Halilovic Enr-tpa@activabenefits.com	(616) 588-5359 (877) 827-1414 (616) 588-7908 direct fax
Short Term Disability Contact	Connie Wright Jill Frazee-Eitman For claim submissions and/or updates: RA-tpa@activabenefits.com	(616) 588-5356 (616) 588-5366 (616) 588-7915 direct fax
Flex and HRA claim Submission	RA-tpa@activabenefits.com	(616) 588-7915 direct fax
Director of Operations and Systems	Breanne Marsiglia bmarsiglia@activabenefits.com	(616) 588-5360 (616) 588-7919 direct fax
System Data Coordinator	Jill Frazee-Eitman jfrazee-eitman@activabenefits.com	(616) 588-5366 (616) 588-7911 direct fax
Director of Marketing and Client Services	Brenda Brown bbrown.@activabenefits.com	(616) 588-5375 (616) 915-9598 mobile (616) 588-7905 direct fax
Account Manager	Shelley Mitrzyk smitrzyk@activabenefits.com Marketing-tpa@activabenefits.com	(616) 588-5376 (616)-901-4899 mobile (616) 588-7900 direct fax
Sales	Bill Crimmins bcrimmins@activabenefits.com	(616) 588-5378 (765) 720-0392 mobile (616) 588-7920 direct fax
Finance	Jerry Mick Finance-tpa@activabenefits.com	(616) 588-5385 (616) 588-7909 direct fax
Check Runs	Finance-tpa@activabenefits.com	